



TRAVEL PROCEDURES

I would like to return home or travel to another destination, what do I do?

Check dates if there are any possible flights. **DO NOT BOOK YET.**

Talk to the International Department and get all relevant forms you will need.

Complete forms and return them to the International Department.

Wait two days, then check with the International Department if your travel has been approved.

YES

NO

You can now book your flights.

Talk to the International department to see if you have all the forms.